

Career Consulting Corner - printer friendly

2011 Career Workforce Products Catalog

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TYPES OF CAREER PRODUCTS AVAILABLE

Career Assessments, Job Search Training, Career Assessment Software, Career Games, Career Posters, Interviewing Videos, Job Applications Videos, Job Search Videos, Complete job training courses including, teachers instruction manuals, transparencies and workbooks, School to Work Programs, Welfare to Work, Youth Programs, Character Education, Senior Work Programs, Ex-Offender, Special Education, Spanish Versions also available. SEE LINKS BELOW. Click on title to go to product page.

(On All Assessment 10+ Quantity Discounts when purchasing of 10 or more of the same title - Check on-line for discount price). Click Product Title Link Below to Go Directly to Product Page to Find Discount Quantity Prices.

[Transition to Work Inventory](#) - Now there is a career interest inventory assessment instrument that relates interests in leisure activities to work and employment opportunities. High School and Adult interest level. Order Code JA5830 - Price 46.95.

[RIASEC Inventory](#) - RIASEC Inventory - Uses Holland RIASEC coding system and latest O*NET job titles. Scores into six interest areas: Realistic, investigative, Artistic, Social, Enterprising, and Conventional. Quick, 4-page assessment takes only 10-15 minutes to complete. Reading Level 7. Interest Level High School Adult. Order Code: JA6530. Price 36.95

[RIASEC at Work: Match Your Personality to Careers: DVD](#) - People who share the same personality type tend

to group together and create work environments with shared values. This DVD assesses those people from personality to career, using Holland type codes. DVD, video - 30 min. JD7889. 149.00. High School to Adult Interest Level.

Career Personality Inventory - is based on the personality types created by Carl Jung (and later adapted by Meyers and Briggs for the MBTI) that have been used in a wide variety of educational and counseling situations for decades. The CPI uses a simple and innovative testing method requiring test takers to simply circle words that describe them and then total the number of descriptors circled. Reading Level 7. Interest Level Middle School High School. personality assessment, JA8060 - 41.95.

Employability Skills Inventory Assessment - is a self-report measure, the Employability Skills Inventory allows workers to quickly assess their own strengths and weaknesses so that they may improve their skills through additional training and experience and make themselves more marketable. High School Adult Interest Level. JA7650 - 36.95

The Career Exploration Inventory - is the best career assessment for discovering careers you're best suited to. High School and Adult Interest Level, paper Instrument. Order Code JA7735 Qty 1 is 44.95 comes in pkg. of 25. A special offer for a single copy of the Career Exploration Inventory and the Quick Job Search Booklet for individuals for only 19.95 - order code CEI-QJS-PJ1.

Career Exploration Inventory EZ - Based on the best-selling Career Exploration Inventory, Third Edition, the new Career Exploration Inventory EZ (CEI-EZ) is the perfect assessment for teachers and counselors who need to spend less administration time and for individuals who appreciate an easier-to-read format. Taking only 20 minutes to complete. Assessment high school adult. Order Code: Career Exploration Inventory EZ - 25 per pack Order Code JA8824. Price 43.95.

Career Priorities Profile Assessment - The first step to finding work that meets your needs is getting your career priorities in order. The Career Priorities Profile provides an easy, yet structured way for individuals to identify and compare their work needs, skills, interests, desires, and education to the realities of jobs. The result is a profile of their most important needs and preferences for use in exploring and deciding on careers. Grades 8-Adult. High School. JA7896. Price 41.95. Replaces Work Preference Match Assessment.

Job Search Knowledge Scale - helps you determine how much you know about looking for work. Do you know how to most quickly and effectively find a job. The JSKS also gives you guidance on the job search methods that work best so that you can find a job faster. Respond to the 60 true/false statements on this practical new assessment and learn the topics on which you need more information or instruction for the most effective job search. Space is provided for a Job Search Journal and for Job Search Goals. Makes an ideal pre-test and post-test. Middle School, High School, Adult. Paper Assessment. Order Code JA6523, 44.95 pkg. of 25.

Job Survival And Success Scale - This new inventory meets the need for a brief assessment that identifies a person's attitudes and knowledge about keeping a job and getting ahead in the workplace. Assessment inventory paper high school adult. Job survival. Order Code JA7346 Qty 1 is 44.95 comes in pkg. of 25.

College to Career Transitional Inventory - The CCTI helps college students prepare for the workplace. User self-assess knowledge, skills and attitudes in crucial career success areas such as life management and job search skills. By ranking the responses to 60 questions covering five different topics, users discover their transitional weak points. Tips and advice complete the assessment so that the user may develop an effective

college-to-career success action plan. High School and College Interest Level. JA7087. Price 41.95

[Work Readiness Inventory](#) - Identifying areas of concern is often the first step in helping an individual become work ready. The Work Readiness Inventory does just that. It is an assessment designed to help workers recognize and address the demands of the workplace by identifying their readiness concerns or areas of weakness. JA7674 . Price 39.95

[Financial Literacy Inventory Assessment](#) - The Financial Literacy Inventory (FLI) is designed to help individuals with these initiatives and measures a person's basic knowledge with regards to money management. This 60 item assessment feeds into five scales: Income and Careers, Banking and Budgeting, Credit and Debt, Saving and Investing, and Rights and Risks. The FLI helps individuals determine how much they know about effectively managing their money, giving them both individualized scores on each of the scales as well as an overall assessment of their financial literacy. The FLI then offers guidance on how to improve the individual's financial literacy and manage their money better through specific suggestions and online resources. Adult Interest Level. Order Code: JA7391. price: 40.95.

[O*NET Dictionary Assessment Package - High School Adult Level](#) - is the complete O*NET package including the O*NET interest inventory and the O*NET Values Inventory and the O*NET Reference Book. High School Adult Level. Interest Inventory, Values Inventory, Assessment, Reference. Order Code PKG62 Qty 1 is 114.90.

[College Survival And Success Scales](#) - makes a great discussion tool and helps students to learn what college will be like, to understand expectations in college, and to prepare for the college experience and the college environment. Ideal for various purposes in many programs and settings: college readiness, college preparedness, freshmen orientation, freshmen seminar courses, middle schools, high schools, community colleges, training programs, technical schools, admissions counseling, academic counseling, career counseling, youth programs, college recruitment, improving college persistence and retention rates, military transition to college, adults returning to college, and dropout prevention. Assessment high school adult job survival and job success. Order Code JA8336 Qty 1-25 per pack is 51.95.

[Interview Style Inventory](#) - is designed to help users identify their approach to employment interviewing based on their personality. By identifying their approach, users can then focus on their interviewing strengths and weaknesses and work to become more skilled at this crucial process. Assessment. Paper. High school adult. Order Code: JA4420 - 41.95, 25 assessments per pack.

[O *NET Career Interest Inventory](#) - Test-takers indicate whether they like or dislike 180 various activities and then score their responses. Their scores identify career areas that match their interests and pinpoint specific jobs to explore. High School and Adult Interest Level. Paper Instrument. Order Code JA4291 Qty 1 is 41.95. Comes in packs of 25.

[O*NET Values Interest Inventory](#) - First, it asks test-takers to look at 20 cards printed with work value statements. Then, test-takers sort the cards by each value's importance. The process results in scores for six major work values, and these cards identify career groups that tend to include these values and to pinpoint specific jobs to explore. Career Assessment/Paper Pencil. High School and Adult Interest Level. Order Code JA4307 1 Qty 1 is 41.95. Comes in packs of 25.

[The Job Search Attitude Inventory](#) - Excellent career assessment that provides a quick assessment of how motivated a person is likely to be in finding a job. High School and Adult Interest Level. Paper Instrument. Order Code JA8084 Qty 1 is 49.95. Comes in packs of 25.

[Career Quizzes](#) - helps readers look inside themselves; examine their needs and values, interests and skills, personality and preferences; and make better choices. Each chapter centers on an easy, fun, and revealing assessment that coaches job seekers through the successive steps in the career exploration and job search process. Interest Level College or Adult. Order Code J4444, price 14.95 per copy. Soft cover Book 208 pages. Get discount on 20+ quantity check on line.

[Individual Career Portfolio](#) - organize students personal information and individual career educational plans like career interest test results, employability skills, extracurricular activities, honors and awards and yearly review of education plans. High School Adult career planning. Order Code JA7742 Qty 1 is 36.95.

[College Majors Score Card Assessment and College Majors Hand Book](#) - Assesses 147 items leading directly to the 49 different majors most common at colleges across the country- 25 assessment per pack. Also on this page find the College Majors Hand Book. This terrific handbook offers the most accurate and helpful information available for making decisions on a college major or what to do with a degree you have. Readers learn which majors are the best investment, the job and salary prospects for specific majors, the employment growth rates for particular majors. High School College Adult Interest Level. College Majors Hand book Order Code J0740, price 24.94. College Majors Scorecard Assessment 25 per pack. Order Code JA4673. Price 51.95

[Occupational Outlook Handbook Activities and the OOH 2010-2011- High School and Adult](#) - These activities help you use the Occupational Outlook Hand Book to prepare for a successful job search. You'll start a job search network, prepare for interviews, and gain interview confidence. To be used in conjunction with the OOH. Occupational Reference, assessment. Order Code J9784 OOH Activities 29.95 and Order Code J7384 - OOH 2010-2011 - 19.95.

[Entrepreneurial Readiness Inventory](#) - can help individuals who are interested in entrepreneurship discover if it is a worthwhile risk. The quick, 60-item assessment gauges the user's vision, risk tolerance, perseverance, motivation, independence, and resources, ultimately indicating both strengths and weaknesses. Not only can this help would-be entrepreneurs make one of the most important decisions of their career, it can also identify potential pitfalls and barriers that they are likely to encounter. self employment assessment. High School Adult Level. JA7292 - 21.95.

[Barriers to Employment Success Inventory](#) -- Identify key barriers that keep people from conducting a successful job search or succeeding on jobs with this career assessment. High School and Adult Level. Paper Instrument. Order Code JA8695 Qty 1 is 51.95 comes in packs of 25.

[Barriers to Employments Success Package](#) - takes the five major categories of barriers identified by the BESI and provides time-tested and practical strategies to overcome work barriers. With numerous worksheets, checklists, tips, and journal exercises, this workbook can help people conduct a more effective job search and be more successful on the job by coaching them through, around, and over the barriers that stand in their way. Items include Barriers to Employment Success Assessment, Overcoming Barriers to Employment Success Workbook and Barriers to Employment Success DVD. Or order items separately online - JA8695, J7421, J6158. Order Code for package: PKG177D - Price 467.25. Provides 25 Overcoming Barriers Workbooks, 1 Barriers to Employment Success DVD and 1 package of Barriers to Employment Success Assessments.

[Ability Explorer](#) - ranks strengths in the 14 abilities important in today's workplace. In about 30 minutes, individuals learn their strongest abilities, plus related courses, activities, and careers for developing and using these abilities. Written at an 8th grade reading level, this 140-question assessment raises self-awareness and creates a

foundation for informed career and educational planning. Individuals are asked to read each statement and then indicate how good they are or would be at doing an activity. Assessment, career planning middle school and high school. Order Code: JA3006. Comes in packs of 25 per pack. 51.95. Also Get the Ability Explorer Professional Resource CD Rom on this same product page. The CD-ROM includes a detailed professional manual, a reproducible administrator's record, illustrative cases, follow-up activities, detailed normative information, and guidance for using the *Ability Explorer* with other assessments, as part of a career portfolio, and in a comprehensive career guidance and counseling program. Order Code: JA3022, price 41.95. In addition, see a compatible video to go with these products and also on the same product page called **** Making the most of your Abilities Video**, which has a DVD Clip example. Order Code JD3942 Getting the Most from the Ability Explorer - DVD 129.00.

[Careers for Me Plus](#) - Careers For Me Plus is a 24-page consumable booklet expanding on the Career for Me II career assessment which is very simple to use. It's short introduction briefly reviews interests, self-knowledge, and explores more career clusters. Grades 7-9. Middle School career assessment. Paper Instrument. Order Code WCMP25 Qty 1 is 47.50. Comes in packs of 25.

[Young Person's Occupational Outlook Handbook and Activities Booklet](#) - This new Activities workbook is an inexpensive, interactive, and convenient way to add career awareness and career exploration to your middle school curriculum. The activities are designed to be used with the Young Person's Occupational Outlook Handbook, a best-selling reference book available here on this page. The Activities workbook is for individual student use in class or as homework. It helps young people interact with the Young Person's Occupational Outlook Handbook information on over 270 jobs, including work duties, skills needed, required education, related school classes, related jobs, earnings, and more. In addition, students learn how to set goals, research careers using a reference book and the Internet, and read a help-wanted ad. They also are introduced to job interviews. Grades 4-9 elementary and middle school. Reference book and assessment. Young Person Occupational Outlook Activities Booklet. Order Code: J9760 - 25 per pack 34.95. Young Person's OOH - Order Code J7438 - 19.95 qty 1.

[Career Video Tour DVD Elementary Version and Middle School Version](#) - Motivate your students with this high interest video series where they will experience real people doing real work. Students will identify with the children in the videos who will lead your class on a fascinating, fast-paced field trip through a rich variety of professions. Elementary Version and Middle School Version on this page. Elementary Version order code WE6DVD, price 239.95, Middle School Version Ordering Code: WM6DVD, price 239.95. Also on this page find the 2nd edition for only 99.00 order code. WCVT2D.

[Introduction to Career Clusters DVD Middle-High School - Grades 6-12](#) - Introduce your students to the 16 career clusters developed by the U.S. Department of Education. The video moves at a good pace to keep your students attention while providing them information to begin their career exploration activities. Grades 6-12. Middle School and High School Interest Level. WCKICC. 129.00

[Basic Survival Skills Video - Great for Teens and Young Adults](#) Video - Things we all take for granted can sometimes pose insurmountable obstacles for teens first starting out on their own. The expert featured in this video is a Certified Vocational Consultant with over eight years experience managing vocational rehabilitation counselors at the state level. The little things are addressed in this show: reading newspapers, doing laundry, reading maps, bus schedules, and phone books, addressing an envelope, using credit cards, etc. The video emphasizes that home based skills such as these serve as a very important foundation and successfully launch the teen into the outside world. Length: 15-20 minutes. Order Code: IHEC500 - 79.00 VHS version only.

[The Kids' College Almanac - A First Look at College](#) - This guide is a fun and interesting way for students to get their first real look at college. It gives a great overview of everything to expect when exploring college; takes

the guesswork out of preparing for life beyond high school; and covers four-year colleges as well as two-year and vocational education options. The Kids? College Almanac is also packed with fun trivia facts, lists of famous alumni, school nicknames, and other information that appeals to young people. In addition, readers will learn how to apply for financial aid and fill out an admission application. Occupational reference. college. Middle School and High School Interest Level. Occupational reference. J7360 - 14.95

Career And Life Explorer - Uses bright colors, appealing graphics, and easy to follow instructions to get young people thinking about their futures and their careers while encouraging them to stay in school. Middle School Interest Level. Paper Assessment. Order Code JA8305. Comes in packs of 25. price 41.95.

Career For Me II - Career Assessment for Children - Career for me II is a 12 page consumable booklet which is very simple to use. It's short introduction briefly reviews interests, self knowledge, what is a cluster and explains the concept of school to work. Grades 3-7 Elementary. Paper instrument. Order Code WCM25 price 36.25.

Youth Risk and Resilience Inventory - At Risk Youth - This new screening tool identifies young people (ages 10-17) who may be at risk for violence and abuse and measures their ability to cope with it. The inventory also identifies youths who are exposed to or may be experiencing signs of physical and emotional abuse, bullying, depression, fear, and distress. Good for Youth corrections programs, At Risk, Special Needs Populations, disabilities or other youth that may be at risk. JA1686 - Youth Risk and Resilience Inventory - 25 per package. 28.95.

Career Assessment Software CD-ROM

Career Explorer - Explore interests and find the best 20 matches from jobs in the Occupational Outlook Handbook--in just 15 to 20 minutes! Career Assessment - High School and Adult Interest Level. CD-ROM Software. Great for classroom, welfare to work programs and school to work programs. school-to-work. Version 3.0 now available. Order Code JS0255 - Career Explorer CD-ROM Single copy 295.00 - Career Explorer CD-ROM Site License 995.00. This are being phased out and are on a first come first serve bases.

Basic Skills Locator Test - The Basic Skills Locator Test CD ROM is designed to assess a person's functional skills levels in math and language. Comes in English and Spanish Versions software. Ages 15 - Adult High school. Order Code English BSLTSV-M Basic Skills Locator Test Software- Multi Station 595.00, English BSLTSV-S Basic Skills Locator Test - Single Station 295.00. Spanish Versions. BSLTSV-MS Basic Skills Locator Test Software- Multi Station - Spanish Version 595.00. BSLTSV-SM Basic Skills Locator Test - Single Station - Spanish Version 295.00.

WorkMATE - is designed to help individuals better understand their work related values, attitudes and temperaments. Easy to administer, score and interpret. Assessment. software. WM-M Multi-Station, 495.00. WM-S - Single Station 195.00

SCANS Work Readiness Kit - The SCANS Work Readiness Kit provides supplemental and enrichment materials designed to develop necessary work skills identified by the U.S. Department of Labor's SCANS report. Working through the prescribed activities helps prepare individuals for the workplace by raising their performance levels. The experiential nature of the activities creates a unique learning opportunity and, because the activities are work-based, individuals are exposed to a broad selection of career pathways. The SCANS Competency Pack (for Windows) allows teachers and administrators to track and manage SCANS and Work Keys skills objectives. Add, edit, save, and print objectives and student mastery levels to articulate with parents, students, staff, and industry. Teachers and administrators can also design and print their own lesson assignments and tests with this definitive teaching tool.

Scan Skills, assessment software instructional resources. Middle School High School. Order Code: SWRK - Scan Work Readiness Kit 595.00.

[The SCANS Competency Pack Software \(for Windows\)](#) allows teachers and administrators to track and manage SCANS and Work Keys skills objectives. Add, edit, save, and print objectives and student mastery levels to articulate with parents, students, staff, and industry. Teachers and administrators can also design and print their own lesson assignments and tests with this definitive teaching tool. Order Code SCANSSS. 2000 Competency Pack with Software. 395.00.

[Career Assessment Battery](#) - A popular alternative to paper/pencil assessments, great career assessment software! High School and Adult Interest Level. Consider all career related factors including Work Area, Activities, Aptitudes, Work Situations, Indoor - Outdoor, Physical Skills, Work Load, Education Level, Math, Language, Data, People Things, Work Environment, School Subjects. CD-ROM Software. CAB-S, Single Station Price 295.00 CAB-M Multi-Station 10 disk 595.00.

[Electronic Career Planner](#) - is a state of the art program designed to help organize and create all the tools needed to find, get, and keep the job of your choice. Everything from a goal planning calendar to job leads to cover letters, resumes and interview scripts. Great for School to Work Programs or Welfare to Work Programs. High School Adult - CD ROM Software. Career. Order Code: Electronic Career Planner - Single Station ECPMSS 345.00, Electronic Career Planner - Multi Station ECPMMS 640.00 10 disks , Electronic Career Planner - Network ECPMNV includes CD Rom 1,195.00.

[Learning Working Styles Inventory - Also comes in a Spanish Version](#) - Analyze the combination of physical, social, environmental and mode of expression elements that allow individuals to utilize their knowledge or skills. High School Adult Interest Level. Also comes in a Spanish Version. Software Order Code: English Version Multi-Station 10 disk VLSIMM-M Learning Working Styles Inventory Software 595.00. Spanish Version Multi-Station 10 Disk- Spanish Version VLSIMM-MS Learning Working Styles Inventory Software 595.00. English Version Single Station - 1 Disk VLSIMM-S. Learning Working Styles Software 275.00. Spanish Version Single Station - 1 Disk VLSIMM-SS Spanish Version 275.00.

[Careers for Me Plus CD-ROM](#) - This is the Careers for Me version that goes the most in depth. Like the print version, it is colorful with fun graphics, easy-to-read and very easy to follow with little help required from an administrator. Users are asked to click on descriptions of activities and subjects that they not only enjoy, but also those in which they consider themselves skilled. Grades 7-9 Middle School and High School. Software Assessment. Order Code WCMPCD -Career for Me Plus CD ROM Single station User 225.00. Order Code: WCMPCDN -Career for Me II Plus - CD ROM - NETWORK VERSION 675.00.

[Careers For Me II CD ROM](#) - The Careers for Me II CD closely follows the print version. It is colorful with fun graphics, easy-to-read and very easy to follow with little help required from an administrator. Users are asked to check off the activities or interests that they like from each cluster. It follows through to results and a screen which guides the student through the career research process. The fun facts are continued through the software, which helps keeps the students' attention. The print capabilities enable the student to take home the results and share them with parents! Software, Elementary Middle School Interest Level. Grades 3-7. Assessment, software. Elementary and Middle school interest level. Order Code WCMCD -Career for Me II CD ROM Single Station User - price 125.00 for 1-5 quantity. 5+ quantity is 118.75. WCMCDN -Career for Me II -NETWORK VERSION quantity 1 - 5 price 425.00. Quantity 5+ price is 403.75.

Careers For Me Junior - CD-ROM - Similar to the print version your students will click on the activities they enjoy (instead of circling the activities). They will get a results page with sample careers for all clusters. Students will check off careers from all clusters that are of interest to them, and then they are asked to narrow it down to one career. They fill out the research screen, similar to the research panel on the print version. There are print capabilities so the user can take home the results and share them with parents. Assessment, software, elementary interest level. Order Code WCMJCD - Careers for Me Junior CD ROM Single Station User 150.00. Network version. Order Code: WCMJCDN price 425.00.

Mission Careers CD-ROM Grades K-6 - Recommended for Grades K-6 and special needs. Deez the Dawg makes career exploration an exciting adventure for students in kindergarten through grade 6, as well as for children with special needs. 140 occupations come alive through colorfully illustrated 12 career clusters, interactive games, and easy-to-use assessments. Includes current data on salary, education needs, outlook, and areas of study. Job descriptions are read aloud to students while text appears on the screen. Grades K-6, Part of the Early Start Career Series. Teachers can build a course around this software. Elementary, assessment, career exploration Order Code: JS2495 - Mission Careers Single User CD-ROM Grades K-6, price: 299.00 - JS2501 - Mission Careers Lab Pak of 10 CD ROM Grades K-6 price: 600.00 - JS2518 - Mission Careers Site License Network CD ROM Grades K-6 - price: 995.00 site license. These are being phased out and are on a first come basis with what is left in inventory.

- Videos I : Interviewing

Good First Impressions - Video - uses a humorous, clever story line to convey the traits that tend to create a positive impression during interviews and ways that job seekers can make improvements. High School Adult interest level video. Order Code JD8947 DVD Version Make a Good First Impression Video 149.00. 40 min.

Interview to Win Your First Job - Uses mock interviews to show common mistakes. Helps first-time job seekers learn to market themselves and interview well. High school and Adult Level. Order Code: JD2457 - DVD Version Interview to Win your First Job. 129.00.

Quick Job Search Video Set (2 DVD's Interviewing and Resume Writing) - Write an effective resume quickly that communicates skills and abilities, while downplaying un-necessaries, write an outstanding cover letter in half an hour or less. Answer tough interview questions. "Negotiate for a better salary and benefits" appropriately and effectively. Resume Interviewing, salary negotiation. High School Adult Interest Level. JD4819 - 259.00. 30 min each. Or purchase separately: Order Code JD4826 -Resume and Cover Letter DVD 149.00. Interview and Negotiation DVD order code JD4833 - 149.00.

2011 Edition - Getting the Job You Really Want Video Series - Also on this page instructors manuals and workbooks The Video Content has been updated as well as workbooks and instructors guides to reflect current date. Titles include An Introduction to Getting the Job You Really Want, Getting to Know What an Employer Wants, Getting to Use Your Skills in Your Ideal Career, Getting a Job Using Traditional Methods, Getting a Job Using Nontraditional Methods, Getting and Using Your Resume, Cover Letter, Card, and Portfolio, Getting Job Leads from the Internet and Telephone, Getting a Positive Response in Each of the Seven Interview Phases, Getting Good Answers to Tough Interview Questions, Getting to Keep the Job You Find. Video are in DVD format. High School and Adult interest. DVD Version JD8299 - Getting the Job you Want Video Series - DVD - 10 Videos - 895.00. You can also order DVD individually. CD-Rom and Printed items: Order Code: J8239 - Getting the Job you Want Really Want Workbook 20.95. J8572 - Getting the Job you Want Really Want Instructor's Resources on CD Rom - 69.95.

Instructional Resources : Instructor Packages

These courses are terrific for school to work or welfare to work programs. We provide courses for all age groups.

[The Very Quick Job Search Module](#) or the Advance Job Search Package (Featuring the Very Quick Job Search Books) - Use the 20-session curriculum, activity book, and overhead transparencies to structure complete courses. High School and Adult Interest Level. Workbooks and Complete Course. Great for School to Work program. And welfare to work or Job Readiness programs - The Very Quick Job Search Package includes: 25 of The Very Quick Job Search Activities Books Order Code J0095, 13.95 each. 25 copies of the Very Quick Job Search (Larger Book) Order Code J0071 - 21.95. The Very Quick Job Search Instructor's Guide price 33.95 - J0088. 1 pkg. JA623 Job Search Knowledge Scale assessment. (pkg. of 25) price 42.95. The Very Quick Job Search PowerPoint Presentation, J1078 - 34.95. Get the entire Package Order Code: PKG116 - 829.09. Or Order items separately.

[Welfare to Work Program Package - Career Education - Public Assistance - Job Placement](#) - This welfare to work program was carefully selected for use in short training programs, where placement outcomes are extremely important. Young Adult and Adult Populations. Workbooks and Complete Course. [Welfare to Four Video Series](#) - Welfare to Work Four Video Series. 4 videos only DVD product code JD0439, price 495.00, 4 video. Or Get the Welfare to Work Instructional Course Includes 25 Job Seeker Workbooks, 1 pocket book of Job Search data, and the 4 video Welfare to Work series. Order Code Instant Welfare to Work Package PKG23D - 755.00 for DVD Format. VHS Format Instant Welfare to Work Package -PKG23V - 775.00. Or order items separately. Hint: also check life skills search on website..

[Welfare to Work Module - Transition to Work and Self Sufficiency 6 DVD](#) - This empowering series is ideal for people in programs like TANF, voc rehab, and Ticket-to-Work; for anyone having trouble keeping a job; and for adults who have never worked or been out of the workforce for a long period of time. Welfare to Work. Adults, Job Readiness. Order Code JD6059. Price 695.00. You can also purchase these videos separately, please go to product page for price and order code information. Hint: also check life skills search on website..

[Young Person's Guide - High School Job Search Module](#) - (Grades 8-12) Featuring the Book Series A Young Person's Guide to Getting and Keeping a Good Job. This series is designed specifically as a job search course text for middle school and high school students. Complete Instructional Package. A Young Person's Guide to Getting & Keeping a Good Job Classroom Set - PKG124 - 353.00. Or Order items separately: Order Code: J0859 - Getting & Keeping a Good Job Single Workbook, 16.95. Order Code J0873 -Young Person's Guide to Getting & Keeping a Good Job Data Minder. Comes in packs of 10, 24.95. Order Code: J0866 -Young Person's Guide to Getting and Keeping a Good Job Instructors Guide single copy, 29.95. Order Code: J0880 -Young Person's Guide to Getting and Keeping a Good Job Instructor's Resources on CD-ROM. Single copy, 33.95.

[Dream Catchers Career Awareness and Career Exploration Package](#) - Middle School and High School use the content and activities sequentially as part of a career awareness program can be used for a few days to a week or more, or infuse individual activities into existing classes in any order. And the materials are easily adapted to special populations. Grades 7-9, Order Code: PKG51 - Dream Catchers Activities Complete Programs 261.74. Please go to product page to see all that comes with this program. Items can be purchased separately.

[Your Career and Life Plan Portfolio](#) - This Instructors Resources CD-ROM accompanies Your Career and Life Plan Portfolio, Third Edition, a workbook designed to successfully guide readers through the process of developing their careers and constructing their portfolios. The supplemental materials contained on this CD-ROM can provide the basis for a one-day workshop, a weeklong seminar, or an entire course on planning and portfolio building. Your Career and Life Plan Portfolio Instructors Resource on CD-ROM, Order Code: J4369, Price 25.95. Your Career and Life Plan Portfolio Work Book, order code: J4352, price 15.95.

[Pathfinders - Career Exploration and High School Planning Package](#) - The goal of Pathfinder, allows young people to explore their interests and skills at a junior and senior high level so they can make informed education and career choices. Covers options such as getting a job right out of high school, receiving job training beyond high school, or going to college and advises on scheduling courses and activities to help meet long-term career goals. career exploration, career planning. Reading Level Grades 7. Interest Level High School. J7483 Path Finder Teacher Guide on CD-Rom - 25.95. J7476 - Pathfinder Workbooks. price 15.95. Go to website for 20 +quantity discounts.

[Creating Your High School Resume](#) - More than 80 practical activities integrate material from both workbooks. Chapter objectives, presentation suggestions, group and individual activities, homework options, discussion/quiz questions, and quick quizzes/answer keys make using these workbooks easy in any course. Includes more than 30 PowerPoint slides. Creating your High School Resume Instructors Guide on CD-ROM order code: JD6639 price 19.95, Creating Your High School Resume Work book Order Code JA6622, price 14.95.

[Effective Communications Teaching Module](#) - Employers rate effective on-the-job communication skills as the most important skills for job success! Complete classroom set including 25 workbooks and teacher instruction guide. High School and Adult level. Suggested Video to add, The Art of Effective Communications. Great for teaching effective communications in the workplace. Order Code: PKG Effect-Comm - Price 326.15. You can also order books separately from this page as well.

[Job Savvy - High School and Adult Job Retention Module](#) - Teach all students how to be successful in their jobs with the best-selling workbook Job Savvy. This module includes an Instructor's Guide so you can quickly plan and implement lessons. Research indicates that inexperienced workers lack the basic workplace skills that are essential for success on the job. Job Savvy helps people develop these critical skills to employers need and value in employees, this workbook helps readers build job survival and success skills, increase productivity, and improve job satisfaction and success. Job retention, job success and survival, instructional resource. High School Adult interest level. Job Readiness. Life Skills. Scans Skills Addressed. Order Code: J5533 Job Savvy Work Book Price 16.95. Order Code: J5540, Job Savvy Instructors Resources on CD ROM, 34.95. Or Get the Course with 20 workbooks, Instructors Guide, and more. Order Code: PKG129D Job Savvy Job Retention Course, price 449.61.

[Job Smarts - Special Needs Job Search Training Package - ESL Low Readers](#) - These packages are specifically designed for use in programs that work with low reading adults populations. Workbooks. Complete Instructional Package. Special Education needs, disabilities or for Juvenile corrections programs. Low reader. Middle School. High School for Low Readers. Instructional resource. Order Code: J0286 - Job Smarts Work Book - 13.95. Job Smarts Instructors Manual, Order Code J0293, Price 29.95.

[Job Survival - Work Place Job Retention Package - Low Readers - ESL](#) - A specially-priced package of materials designed to provide you with everything you need to effectively teach basic, essential job retention topics in a straightforward manner. Excellent for those who are having trouble keeping a job. workbooks, job

retention, job success, low-readers. Some special needs populations. Reading Level 5, Interest Level High School and Adult. Complete Instructional resource. Scan Skills addressed. Can be used for Juvenile and Adult ESL correction programs as well. J6752 - Job Survival Instructor's Guide on CD Rom 24.95. J6745 - Job Survival Workbook - 14.95. Discounts on 20+ workbooks.

Videos I : Job Search

[The Complete Job Application](#) - A complete video guide on filling out job applications to obtain better results in the job search. High School and Adult Interest Level. JD0384 - The Complete Job Application - DVD Format Version 99.00.

[Very Quick Job Search Video](#) - This job search video covers, job search, networking, interviews, online research and much more. High School and Adult Interest Level. Also great for School to Work programs and welfare to work programs. School-to-Work. Order code: DVD Version- Order Code JD4383- Price. 149.00.

[Getting the Job You Really Want Video Series - Also on this page instructors manuals and workbooks.](#) See all details on this item in the interviewing section of this catalog.

Videos I : Skills Identification

[Getting to Use your Skills in your Ideal Career DVD](#) - Viewers learn about the different types of skills they possess and how to present them with a powerful "skills language." Then viewers learn how to identify jobs that best match their skills. Skills Identification. High School and Adult Interest Level. JD1566. Price 129.00 DVD.

[Making the Most of your Abilities DVD Video](#) - Through the use of heart-felt interviews with real life job occupants, this program offers the viewer a "connection" between abilities, their development, and career fulfillment. Order Code JD3942 - 129.00.

Videos II : Career Information

[High School to Career Videos Series](#) - An excellent 5 video school to work high school series to help students with starting their first job. Titles include When Can You Start, Volunteer Activities Count, Young Entrepreneurs, Video Guide to Summer and Part-Time Jobs, and Hands-On Learning.. Order Code High School-to-Career Video Series. All 5 Videos on DVD 450.00. - JD0552 Instructional Resource for Teens.

[Get a Job 5 Video Series for Teens](#)- is a 5 Video Series to help teens get the jump on career development. Videos include: Where Do I Fit In? The Easy Way to Write a Resume. The How To's of Looking and Applying for Jobs - applications. Successful Interviewing - The Do's and Don'ts. Teens at Work and Money Management. Middle School Interest Level. life skills job success, job search, job readiness. Summer jobs education. Instructional Resource. Middle School. School to Work. DVD Version Order Code: GJ5DV 375.00. Video can be ordered separately.

[Video Guide to Summer and Part-Time Jobs](#) - This new video shows that there is much more to be gained from part-time and summer jobs than just paychecks. Virtually all work experience has value beyond the monetary rewards. Middle School and High School Interest Level DVD. JD0597 - 99.00.

[Exploring Career Clusters and Paths](#) - A new video that inspires young people to explore careers by showing them everyday, hands-on ideas that they can use to learn more about their career interests. Real students describe

their interests, what they like to do, and what they are good at. Then these students use their insights to identify occupations and careers for exploration. Middle School, software, career exploration. Exploring Career Clusters and Paths DVD - 145.00. Order Code JD6608. This item replaces Exploring your Career Options DVD.

[Green Jobs DVD](#) - Viewers will discover and learn about such jobs and the education needed to obtain them. Featuring interviews with experts and people who work for green companies, this program shows viewers what jobs are considered green, where the opportunities are, and how best to prepare for these growing careers. Green Jobs, Career Planning, career fields. High School and Adult. JD7865 - 149.00. 25 minutes plus bonus content.

Videos II : Life Skills

[Becoming Independent Video Series](#) - Titles Include: Credit Card Basics, Insurance Basics, Intro To Kitchen Safety, Basic Survival Skills, Budgeting/Handling Money, Checking Accounts, Working With Banks, Your First Interview, Your First Job, First Wardrobe, Skills For Food Shopping, Finding First Apartment, Menu Planning For Fast Food Addicts, Love The 1st Time Around. Length: 15-20 minutes each. Product Code: HEC600. Life Skills. Teens, Middle School High School and Adult ages 14+. Order Code HEC600 Price 949.00 VHS only.

[Basic Survival Skills - Great for Teens and Young Adults](#) - Things we all take for granted can sometimes pose insurmountable obstacles for teens first starting out on their own. The expert featured in this video is a Certified Vocational Consultant with over eight years experience managing vocational rehabilitation counselors at the state level. The little things are addressed in this show: reading newspapers, doing laundry, reading maps, bus schedules, and phone books, addressing an envelope, using credit cards, etc. The video emphasizes that home based skills such as these serve as a very important foundation and successfully launch the teen into the outside world. Length: 15-20 minutes. Life Skills, middle high adult. VHS only 79.00 order code: IHEC500.

Videos II : Job Success

[One Stop Career Center Series](#) - Titles include: Self Assessment: The Work Activities Inventory; Information Interviewing: A Foot In The Door; Career Exploration: Using The Internet; Putting It All Together: Your Best Career Plan; Using Career Center resources. Optional worksheets. Order Code: IDHU450 599.00 DVD. Order Code: IDHU452. 5 DVD with Worksheets 710.00. High School and Adult Interest

[On the Job Success Series](#) - This three-DVD series viewers learn how to prepare for their first day, obtain the soft skills needed to keep their job, and create a plan for job success and upward movement. Includes Get Ready for your Job, Get Going on your Job and Get ahead in your Job. Video Job Success and Survival. High School Adult interest. JD2646 - On the Job Success Series DVD - 2006 - price 375.00. See video clips of this series by going to product page.

[Soft Skills in the Work Place DVD Video](#) - Soft Skills in the Workplace, focuses on the role these skills play in the workplace and offers insight into which skills viewers will need to develop to effectively handle a variety of work situations. Video DVD. Price 149.00. Order Code JD6134. High School and Adult Interest Level.

[Art of Effective Communications Video DVD](#) - Excellent Tips on verbal, nonverbal, body language, listening and written communication skills. High School Adult interest level. Order Code JD0422. Price 129.00

[Workplace Communication Skills DVD](#) - This new DVD explains the importance of good communication in the workplace and teaches individuals how to improve their skills. Through the program, viewers will learn how to develop their verbal, nonverbal, listening, and written skills. They will also learn about communicating effectively on the job with supervisors, coworkers, and customers. JD8930 price 149.00

[You're Fired Video](#) - You're Fired! uses vignettes to help viewers better understand how not to behave on the job. It explains the top 10 reasons that people lose their jobs and how people can easily avoid making those mistakes. The program also features break points for discussion and has comments from employers to give viewers an idea of what employers expect from their workers. Job success and retention, High School and Adult interest level. JD2594-DVD version You're Fired Video 149.00.

[Ethics at Work](#) - From extended lunches to computer hacking to sexual harassment, we discuss the fine lines of business ethics with employers, employees, and workplace professionals. Job success and Job survival. Grades 8th - Adult. High School too. Order Code: 01-DVD44 -Ethics At Work: Doing the Right thing on the job Price 139.00. DVD.

[Dress and Groom For the Workplace DVD](#) - This enlightening DVD presents the fundamental principles of dressing for success on the job interview and in the workplace. Male and female viewers learn do's and don'ts for dressing and grooming in the job search and in the workplace. Viewers are shown visual examples of these concepts to reinforce what works and what doesn't in formal offices, as well as in blue-collar work environments. The video also provides tips for creative shopping methods to help viewers find the appropriate clothes on any budget. Order Code: JD7179 - Price 149.00

[Head to Toe - Grooming and Dressing for the Best Possible You](#) - Whether it's business casual or warehouse comfortable, improve your appearance today with the tried and true techniques collected by our experts. Dress for Work Success. High School - Adult. dressing and grooming. Grades 8th - Adult. Order Code: 01-DVD41, price 129.00.

Character Education Also see Games and Poster Sections

[Becoming the Best Me - High School Character Education Module - - -](#) is an engaging book that helps develop character education and life skills as they relate to careers. Topics include communication, teamwork, honesty responsibility, and technology skills. Company recruiters are quoted throughout, giving advice on what skills are most important in today's world of work. Also contains comments from college students who have used the book on how it has helped them. Character Education Life Skills Workbook, instructors course. Order Code: Becoming the Best Me Instructors Resource on CD Rom Order Code: J6561, price 22.95. Becoming the Best Me Work Books, order code: J6554, price 14.95. 20+ discounts on Workbooks of 11%.

[Middle School Character Teaching Module](#) - While developing reading and writing skills, this exciting new workbook will help teach students the character traits that will help them to lead a successful life. The content includes guiding principles, examples, activities, and exercises for middle school students be used effectively by individuals or in class settings. Middle School Interest. reference book, video and workbooks included as well as instructors guide. Grades 6-8. PKG114D Middle School Character Teaching Module DVD Version 482.00.

[Character in Actions Video Series on DVD](#) - Respect, Responsibility and Trustworthiness. Fairness, Caring, and Citizenship. What do these words mean to you When you say them out loud, are they just words Or do they describe real character traits that determine how you approach life every day Understanding and learning about character is one thing living up to it day in and day out is another story. This video series asks everyone to take a good look in the mirror and consider this: what are the traits that define you as a person Diverse groups of high

school students are featured prominently in these videos. In interviews and discussions filmed on-location in schools, students share their thoughts on what it takes to be a person of character in today's society. They talk about challenges they face in real-life situations, and why it is sometimes difficult to make good choices. Educators and counselors add their views on how good character and thoughtful choices can contribute to a happier and healthier life: Character, instructional resource, middle school high school video on VHS and DVD. SIX Videos Order Codes 03-DVDS55 Character in Action Series DVD -. Price 425.00. 03-VS55-W Character in Action Series VHS- price 425.00.

Character Challenges Board Game - Grades 5-8 - Character Challenge is a board game specifically designed to challenge students to think critically about important character issues. They will learn what constitutes good character (and bad character) and what character means in terms of the quality of relationships with family, friends, and adults at school. The dimensions of character built into the game include: Trustworthiness, Respect for Others, Responsibility, Honesty, Respect for Self, Caring, Compassion, Fairness and Loyalty. For grades 5-6 six players. middle school level character education Board game. Product Code CHC- Character Challenge Career Board Game Grades 5-8 - middle school interest. 55.00.

Circles of Respect Character Education Board Game - K-5 grades - is an educational game specifically designed to teach students (1) the guiding principle that showing respect is the best way to receive respect, and (2) specific ways that they can show respect in four important areas of their lives: With Classmates, With Family, At School, and in the Community. Elementary Grades K-5. game, games. Order Code: CR1. Price 55.00

You're Hired - helps students learn important skills in the job search process, especially filling out applications and interviewing. Players in the game play the role of the employer. They evaluate job applications and interview the job candidates. Interest 8th - adult. High school and adult. School to Work. Six players total per game. YH - You're Hired - Career Board Game 55.00.

Career Odyssey - Career Interest Game - is a board game specifically designed to help students explore careers that may be good matches for their talents and interests. Grades 6th - Adult. School to Work, Welfare to work, Middle school, High school and adult. Six players total per game. CO-1 - Career Odyssey Board Game 55.00.

Financial IQ - learn everything from the differences between credit cards and debit cards to the role of collateral. There is a strong emphasis on how players can learn to be prudent and sensible about investing, taking on debt, expenses. 8th+ - adult. Welfare to Work, School to Work, High School and Adult. Six players total per game. FIQ - Financial IQ - Board Game - 55.00.

Keys to Job Success - Succeed on a new Job - This board game teaches key skills in succeeding on a new job. Interest Level 8th grade through adult populations. School to Work. High School and Adult. Six players total per game. KJS - Keys to Job Success Career Board Game 55.00.

Interview Challenge - Career Board Game - Players learn important interviewing skills while they have fun competing to give Paula the best advice on her upcoming interview. Interest Level: Middle School High School and Adult. Six players total per game. Order code IC - Price 59.95. - Interview Challenge - Adult Career Board Game.

Career Challenge Game - combines the fun of a quiz show with a board game. Players learn about a wide range of careers and which careers may be good matches for their interests, talents and job preferences. Questions help players learn (1) education requirements, (2) about everyday life on the job, and (3) the advantages of various careers. Elementary Grades 3 to 6. Board Game. Six players total per game. Order Code CCH - Career Challenge

Game 55.00.

[Cyber Safe Board Game - For Grades 3-7](#) - is an educational board game designed to teach young people how to navigate the dangerous waters of the Internet, including wireless devices such as cell phones, PDA's, and MP3 players. Major topics covered include Internet predators, Internet bullying, scams, viruses, and the practice of pro-social Internet behavior. It is designed for students in grades 3-7. Board Games. Order Code: CS1. Price 55.00.

[Putting Words to Work - A Communications Game](#) - is an educational board game designed to teach important communication skills to students in grades 8-12 and to adults. Players learn vital communication skills as they help Olin, the star of a new TV series, succeed on the job. High School Adult Interest. games. Order Code: PWW1. Price 55.00.

[Take Me to Your Leader Career Board Game](#) - Take Me to Your Leader is a fun way to learn eight specific leadership skills as well as to learn the principles of ethical leadership. Players not only learn these skills in the game, but also practice them while playing the game. Games. Order Code TMTYL1. Price 55.00.

[Team Power Career Board Game](#) - An educational board game specifically designed to teach important skills and concepts for working in all kinds of groups and teams. Grades 8 - Adult. games, high school adult, Order Code: TP1. Price 55.00.

[The Networking Career Board Game](#) - Networking is the most effective way to learn about and get jobs. This new game gives players the confidence and skills they need to make relationships, energize their networks, and get those all-important interviews. games. Order Code: TNG1. Price 55.00.

[You Can't Fire the Customer](#) - You Can't Fire the Customer gives students the knowledge and confidence that they need in order to handle the average customer and the difficult customer. The game focuses on ten important skills and how to use them in realistic situations. Games. Order Code: YCFC1. Price 55.00

Career Posters

Instructional Resources : Posters

[Bully Poster Series](#) - Bold and gritty, these bully posters show that acting like a bully is not acceptable. They also provide valuable information for victims of bullying. Interest level - Elementary, middle school, high school. Topic Bullying, Character, Poster. 03-PS61-W - Bully Posters Series- Plain Paper - 45.95. 03-PS61L-W Bully Poster Series - Laminated 59.95. Six Posters.

[Bullying: Take a Stand Poster Series - Middle School and High School](#) - Powerful images, timely topics, and solid advice. These posters help students come to terms with intimidation, threats, harassment, social exclusion, and other forms of bullying. Great resources for creating an anti-bullying environment - Six posters. Order Code 03-PS33-W Bullying: Take a Stand Poster Series Set of 6 Plain Paper. Price 46.95. 03-PS33L-W Bullying: Take a Stand Poster Series Set of 6 Laminated. Price 59.95.

[A Life Time of Learning Poster Series](#) - Make a powerful statement about the lasting value of learning. These

colorful posters are an inspiring addition to any educational setting. Set of 6. Middle School and High School Interest Level. Plain Paper 03-PS48-W 0 45.95. Laminated 03-PS48L-W, 59.95.

[Unity Poster Series](#) - Celebrate diversity every day with these bright, inspirational posters. Unity in Diversity. Elementary, Middle School - Plain Paper 03-PS47-W - 45.95. 03-PS47L-W Laminated. 59.95.

[Everybody is Somebody Poster Series - Elementary and Middle School](#) - Encourage students to think big and follow their dreams! These posters help students begin to connect interests and aptitudes with a variety of career options. At the same time, they emphasize values such as positive thinking, goal setting, and lifelong learning. Ten 18" x 24" posters. Elementary Middle posters. 03-PS30-W - Every Body is Somebody Series 10 Posters - Plain Paper. Price 69.00. 03-PS30L-W - Every Body is Somebody Series 10 Posters Laminated. Price 89.00.

[It's Your World - Make Your Mark Poster Series](#) - Emphasizing themes of caring, citizenship, and service, these inspiring posters demonstrate many ways of making positive contributions to the community. Middle and High School Interest Level. Plain Paper - 03-PS28-W - 41.95. Laminated - 03-PS28L-W - 48.95.

[Get a Job Poster Series for Teens](#) - - These posters will give your students something to think about as they sit in class or your office. They reinforce job hunting skills appropriate to everyone in the job market. Their unique size allows them to fit into places other posters may not. Five colorful posters in the set. poster middle school job search. Order Code WGJP Get a Job Poster Series - 5 Posters - Plain Paper. Price 39.95. No laminated poster is available.

[Internet Resume and Job Search Poster Series](#) - An informative and timely series detailing how to post a resume and conduct an online job search. Topics include: What is a Resume?, Internet and Job Search, Types of Resumes, What is a Cover Letter, and Internet Resumes. Set of Five. 09-PS10L-W. Laminated Only - 44.95.

[Job Search Pointer Poster Series](#) - Get your job search pointed in the right direction with these colorful, informative posters. Six 18" x 24" posters. 2003.High School Adult. job search Order Code: 03-PS06-W Job Search Pointers Poster Series Plain Paper Set of 6 Price 59.95. 03-PS06L-W Job Search Pointers Poster Series Laminated Set of 6 . Price 79.95.

[Positive Thinking Poster Series - Grades 8th - Adult](#) - This beautiful and imaginative collection of posters delivers inspiring messages about the benefits of positive thinking. Set of 8 - 18' x 24' posters. Inspirational messages of hope, perseverance, possibilities, journey, ingenuity, and more. High School, College Adult. Order Code: 03-PS18-W Positive Thinking Poster Series Set of 8 Plain Paper. Price: 59.95. 03-PS18L-W Positive Thinking Poster Series Set of 8 Laminated- price 79.95.

[The Essentials Poster Series - Awe Inspiring](#) - Celebrate life's essentials. These beautiful and inspiring posters encourage reflection, appreciation, and action. Absolutely inspiring 10 posters. Middle School High School And Adult Interest level. Order code: 03-PS26-W The Essentials Poster Series. Set of 10 Plain Paper Price 69.95. 03-PS26L-W The Essentials Poster Series Set of 10 Laminated- 89.95.

[All About Character Poster Series](#) - An upbeat and inspiring visual presentation of some of the essential elements of good character. Ten 18" x 24" posters. Character traits portrayed: work hard, lend a hand, all about character, do your best, be true to yourself, make your own way, be creative, and much more. Up beat.. High school posters. Character education. Order Code: 03-PS07-W Ten Posters - Plain Paper All About Character Poster Series. Price: 69.95. 03-PS07L-W. Ten Posters . Laminated All About Character Poster Series. Price: 89.95.

[Career Guidance Poster Series](#) - These posters emphasize Career Guidance with complete motivational quotes. Interest level middle school, high school. Order code 01P60/65W - Career Guidance Poster Series - Plain Paper - 45.00. Code: 01P60/65L - Career Guidance Posters Series - Laminated- 65.00

[Motivational Message Poster Series](#) - Great Motivational Message Posters, Career related for middle school and high school career centers. Packed with the power to motivate your students. 01-PS13- Series - Motivational Messages Poster Set - Plain Paper - 45.00. 01-PS13-L Series - Motivational Messages Poster Set - Laminated - 65.00

[Self Esteem Poster Series](#) - Self Esteem Poster Series brings to light important topics such as self image, being yourself pride and other positive character qualities. Interest level 4th -9th. middle school elementary. character posters. JAG-03-PS31-G5 - Self Esteem Poster Series - Plain Paper 45.00. JAG -03-PS31L-G5 Self Esteem Poster Series - Laminated 65.00.

[Character Matters Poster Series for Elementary Students](#) - A vibrant and diverse collection of posters promoting many important aspects of character education for elementary students. Titles include: Cover Caring, Citizenship, Courage, Fairness, Honesty and Respect. set of 8 - 18' x 24' posters. character education. posters. Grades 3-6. Order Code: 03-PS16-W Character Matters Poster Series. Set of 8 Plain Paper . Price: 59.95. 03-PS16L-W Character Matters - Poster Series. Set of 80 Laminated Price 79.95.

[Good Manners Poster Series - Elementary](#) - Have a little fun with the rules. These lighthearted colorful posters are great reminders of the importance of common courtesy and good manners. Animal characters help portray etiquettes. Eight posters. Elementary Interest. Order Code: 03-PS23-W Good Manners Posters Series Set of 8 Plain Paper. Price 55.95. 03-PS23L-Good Manners Poster Series Set f 8. Laminated- Price 79.95.

[Character Concepts Poster Series](#) - A vibrant new collection of posters spotlighting fundamental concepts in character education. These inspiring posters are effective in a variety of settings, and can be used with all age groups. Ten 18" x 24" posters. Inspirational. Middle School High School and Adult level interest. Order Code: 03-PS38-W Character Concepts Posters Series Set of 10 Plain Paper. Price: 69.95. 03-PS38L-Character Concepts Posters Series Set of 10. Laminated price 89.95.

Resumes - Self Employment

[Sales and Marketing Resumes for \\$100,000 Careers](#) - provides extensive advice on writing and polishing powerful resumes and cover letters, managing the job search, and using effective strategies to land a \$100,000 job. Kursmark presents 140 outstanding resume and cover letter samples written by Master Resume Writers the top tier of professional resume writers with the Career Management Alliance. This collection covers jobs in sales, marketing, communication, and management to help professionals take their careers to the next level. resume, adult. J6691 - 19.95.

[Gallery of Best Resumes - Resume Examples, Cover Letter Examples](#) - The Gallery of Best Resume This is the best collection of resumes and cover letters that you'll ever find. More than 200 resumes on a variety of quality stationery. More than 25 sample cover letters. Arranged in easy-to-find occupational groupings such as educators, new graduates, career changers, clerical, and others. Great tips on resume writing, organization, and design. Presents the best resumes in a wide variety of styles and designs submitted by professional resume writers. J8589 - 18.95.

[Entrepreneurial Readiness Inventory](#) - can help individuals who are interested in entrepreneurship discover if it is a worthwhile risk. The quick, 60-item assessment gauges the users vision, risk tolerance, perseverance, motivation, independence, and resources, ultimately indicating both strengths and weaknesses. Not only can this help would-be entrepreneurs make one of the most important decisions of their career, it can also identify potential pitfalls and barriers that they are likely to encounter. self employment assessment. High School Adult Level. JA7292 - 19.95.

[Transition to Work Inventory](#) - Now there is a career interest inventory assessment instrument that relates interests in leisure activities to work and employment opportunities. High School and Adult interest level. Order Code JA5830 - Price 44.95.

Special Needs Special Education Low Readers - Disabilities

[Envision Your Career - A Language Free Video Career Interest Inventory](#) - Measures career interest in people with little or no English skills and or limited reading and writing abilities. Also Great for Spanish Populations and at risk youth. High School Adult Interest Level. Interest inventory. Order Code DVD JD1720 Qty 1 is 149.00. Order Code VHS JD1712 Qty 1 is 149.00.

[Able to Work Job Outlook - and OOH for People With Severe Disabilities](#) - This is the best resource available designed for special needs programs. Able to Work Job Outlook has been revised with new jobs and information! With over 120 jobs that require minimal education and training, Able to Work will help job seekers recognize the opportunities available for people with specific skills and abilities. Order Code: WAWJO, Price 24.95.

[Job Smarts - Special Needs Job Search Training Package](#) - Featuring the Books Job Smarts. These packages are specifically designed for use in programs that work with low-reading adults populations. Workbooks. Online PDF Files to learn more about chapters. Order Code: Special Needs Job Search Training Module PKG102D. 575.00.

[Job Survival - Work Place Job Retention Package - Low Readers - ESL](#) - A specially-priced package of materials designed to provide you with everything you need to effectively teach basic, essential job retention topics in a straightforward manner. Excellent for those who are having trouble keeping a job. workbooks, job retention, job success, low-readers. Some special needs populations. Reading Level 5, Interest Level High School and Adult. Complete Instructional resource. Scan Skills addressed. Can be used for Juvenile and Adult ESL correction programs as well. J6752 - Job Survival Instructor's Guide on CD Rom 24.95. J6745 - Job Survival Workbook - 14.95. Discounts on 20+ workbooks.

[Careers for Me SN - Special Needs Career Assessment](#) - Career Assessment for Severely Handicapped Special Needs students. It is designed for special needs student's grades 2-5, elementary. Lots of pictures, colorful. Special needs, special education, handicapped, assessment. Order Code: WCMS25 -Career for Me SN assessments - Paper Assessment pkg. of 25 - 33.75.

[Picture Interest Survey - Assessment](#) - Now there is an easy way for people with limited reading ability or special needs to explore their career interests and find a job that fits. The Picture Interest Career Survey (PICS) is a quick way for people to identify occupational interests by using pictures of people at work rather than text-based items. Middle School high school and adult interest level for low readers, ESL, GED Programs and special education needs students. Order Code: JA8848 comes in pack of 25 per pack. 46.95.

[Careers For Me Junior](#) - Career Assessment for grades K-3 and some special needs children. The career assessment is a bright, colorful 6-panel, consumable folder with a picture for every interest on the assessment. Students circle the pictures which represent what they like to do. Paper Instrument. interest Level Elementary. Order Code WCMJ25 Qty 1 is 34.75. Comes in packs of 25.

[Mission Careers CD-ROM Grades K-6](#) - Recommended for Grades K-6 and special needs. Dez the Dawg makes career exploration an exciting adventure for students in kindergarten through grade 6, as well as for children with special needs. 140 occupations come alive through colorfully illustrated 12 career clusters, interactive games, and easy-to-use assessments. Includes current data on salary, education needs, outlook, and areas of study. Job descriptions are read aloud to students while text appears on the screen. Grades K-6, Part of the Early Start Career Series. Teachers can build a course around this software. Elementary, assessment, career exploration Order Code: JS2495 - Mission Careers Single User CD-ROM Grades K-6, price: 299.00 - JS2501 - Mission Careers Lab Pak of 10 CD ROM Grades K-6 price: 600.00 - JS2518 - Mission Careers Site License Network CD ROM Grades K-6 - price: 995.00 site license This item is going out of print and is on a first come first come basis depending on inventory left.

[Disabilities Job Search Package with Picture Interest Survey](#) - this program is extensive for those with special needs or disabilities. Put your own complete course together. Job Search, hand books, pictures assessments, career video with out virtually any language it is a must see. Life Skills, special needs, disabilities. Complete course for high school and adult. Video come in DVD format Includes: . 2 pkgs. of Quick Job Search Package for People with Disabilities J3843 , 1 Job Search Handbook for People with Disabilities, Second Edition J8138 , 1 You're Fired! (DVD JD2594) 1 pkg. of Picture Interest Career Survey (PICS) JA8848. Order Code for this package - PKG150D Disabilities Job Search Package with Picture Interest Survey price: 281.00.

[Job Search Hand Book for People With Disabilities](#) - This is the second edition of a popular, comprehensive career planning guide that covers the essential job search topics from the perspective of people who have physical or mental disabilities. Readers learn how to tell potential employers about their disabilities and ask for reasonable accommodations. Plus, they learn to understand and navigate employment law as it applies to them. This new second edition includes updated Web resources plus updated information on relevant new legislation and organizations. Order Code J8138. Price 22.95

[Quick Job Search for People with Disabilities J3843 Package of 10 per Pack](#) - This unique and inexpensive workbook is a great handout for vocational rehabilitation and intensive services. It covers the same job search steps as the very popular Quick Job Search, Fourth Edition. However, this guide also addresses the unique issues that people with disabilities face, such as Assessing challenges as well as skills. Determining the pros and cons of disclosing a disability in a cover letter or resume. Addressing the interview questions people with disabilities face, such as How will you be able to do this job And much more! This handy guide has been designed with a larger print for easy reading and uses unique resumes that fit the needs of the reader. An appendix at the back of the book includes a helpful list of Web sites that address disability issues. Special Needs Booklet, Job search, disabilities. Order Code J3843 - qty 1 - - 10 Booklets per pack price 46.95.

Professional Books : Job Search

[Quick Job Search Guide - English and Spanish Version](#) - Quick Job Search Booklet packed full of job search information in a quick and concise handout booklet form. Covers interviewing, job search. Spanish version

too. High School Adult. Order Code: English Version - The Quick Job Search - J7469 pack of 10. 46.95. This booklet also comes in a Spanish version also in packages of 10 per pack. Order code for Spanish Version - J3850- 10 per pack - 46.95.

Occupational Reference Books

[O*NET Dictionary of Occupational Titles](#) - Now you can harness the federal government's vast O*NET 5.1 database on jobs in this easy-to-use book! Detailed job descriptions and data on more than 1,100 occupations. Organized by Standard Occupational Codes (SOC) which arrange job titles into clusters of related jobs. Includes cross-references to other occupational systems and information sources for further research. Replaces the older Dictionary of Occupational Titles (DOT). High School Adult Reference O*NET Dictionary of Occupational Titles. order code: J4161 price 37.95.

[Enhanced Occupational Outlook Hand Book](#) - This award-winning book combines the best features of America's three most authoritative occupational references the OOH, the DOT, and now, for the first time, the O*NET Occupational Reference Books. High School Adult. Order Code: J5486 - Soft cover: The Enhanced Occupational Handbook. 39.95.

[Occupational Outlook Hand Book Reference Manual 2010-2011](#) - Occupational Outlook Handbook 2010-2011 (OOH) features well-written, interesting descriptions for more than 300 major jobs in the U.S., plus summary information on additional jobs. Reference occupational. Order code: J7384 - 19.95.

[Progressive Careers - 4 Volume Set](#) - A four volume set, Stem Jobs, Green Jobs, High Growth Career, and Non-Traditional Careers. This comprehensive set helps people of all ages plan or rethink their career paths for meaningful work and in-demand jobs. Progressive Careers focuses on occupations that defy traditional gender roles; that offer exciting work in science, technology, engineering, and math; that are growing at higher-than-average rates; and that make the world greener. career fields, career planning, career exploration, High School Adult. Occupational reference. Order Code: J7681 - 229.00

[Young Person's Occupational Outlook Handbook](#) - Low-level reading text stresses connections between school subjects and needed job skills. One-page descriptions for more than 260 jobs. Very good for grades 4-9. Elementary and Middle School. Young Person's Occupational Reference Book. OOH. Order Code: J3596 - Young Person Occupational Outlook Handbook. 19.95.

[New Guide for Occupational Exploration](#) - The New Guide for Occupational Exploration is the most useful resource for matching interests to both job and learning options. As a major revision of the career resource previously titled the Guide for Occupational Exploration, this easy-to-use book is now based on the 16 U.S. Department of Education clusters that connect learning to careers. High School Adult. GOE Codes. Order Code: J1798 - New Guide for Occupational Exploration. 33.95.

Spanish Versions

[Spanish Version - Career Exploration Inventory - Interest Inventory](#) - The Career Exploration Inventory Spanish Language Version- Interest Inventory for High School and Adult Students is the best career assessment

for discovering careers your best suited to. Order codes JA9012, price 51.95. Also offer for individuals for a single copy of the Spanish Language Version of the Career Exploration Inventory and the Quick Job Search Booklet. Order Code CEI-QJS-PJ1-SP price 19.95.

[Quick Job Search Guide - Spanish Version](#) - Quick Job Search Booklet packed full of job search information in a quick and concise handout booklet form. Covers interviewing, job search. High School Adult. Quick Job Search Guide Spanish Version - Order code: JA3850- 10 per pack - 46.95.

[Envision Your Career - A Language Free Video Career Interest Inventory](#) - This is English; however, uses very little language skills to complete this video assessment. Measures career interest in people with little or no English skills and or limited reading and writing abilities. Also Great for Spanish Populations and at risk youth. High School Adult Interest Level. interest inventory VHS JV1712- Envision Your Career A language free Video Career Interest Inventory . 149.00. DVD JD1720 - Envision Your Career - A Language free video career interest inventory 149.00.

[Basic Skills Locator Test](#) - The Basic Skills Locator Test CDROM is designed to assess a person's functional skills levels in math and language. Comes in a English and Spanish Versions software. Ages 15 - Adult High school. BSLTSV-M Basic Skills Locator Test Software- Multi Station - 595.00. BSLTSV-S Basic Skills Locator Test - Single Station 295.00.

[Learning Working Styles Inventory - Also comes English and Spanish Version](#) - Analyze the combination of physical, social, environmental an mode of expression elements that allow individuals to utilized their knowledge or skills. High School Adult Interest Level. Also comes in a Spanish Version. Software. English Version Multi-Station 10 disk VLSIMM-M Learning Working Styles Inventory Software 595.00. Spanish Version Multi-Station 10 Disk- Spanish Version VLSIMM-MS Learning Working Styles Inventory Software 595.00. English Version Single Station - 1 Disk VLSIMM-S Learning Working Styles Software 275.00. Spanish Version Single Station - 1 Disk VLSIMM-SS Spanish Version 275.00.

[Ex-Offenders Adult and Juvenile](#)

[Life After Prison - 3 Video Series](#) - Inmates have unique challenges both obstacles AND opportunities to make a good transition from prison to civilian life. The solid advice offered in these new videos is drawn from numerous interviews with inmates near their release dates and with their counselors and instructors. Their words offer practical tips and inspiration for ex-offenders to embrace and succeed with their new lease on life. High School Adult Corrections Prison populations Part of the Putting the Bars Behind You Series. . Order Code: JD1836. Life After Prison Three Video Series DVD Version. Price 330.00.

[Quick Job Search for Ex-Offenders](#) - According to the U.S. Department of Justice, over two-thirds of released prisoners are rearrested within three years. Studies have shown (and common sense dictates) that one of the top factors in preventing recidivism is steady employment. Yet most individuals coming out of incarceration lack the fundamental tools and information they need to conduct a successful job search. They need a short and accessible guide that speaks directly to their concerns, barriers, skills, and goals. Corrections, ex-offender. J4710 price 46.95. Quantity 10+ discounts on this item.

[Youth Risk and Resilience Inventory - At Risk Youth](#) - This new screening tool identifies young people (ages 10-17) who may be at risk for violence and abuse and measures their ability to cope with it. The inventory also

identifies youths who are exposed to or may be experiencing signs of physical and emotional abuse, bullying, depression, fear, and distress. Good for Youth corrections programs, At Risk, Special Needs Populations, disabilities or other youth that may be at risk. JA1686 - Youth Risk and Resilience Inventory - 25 per package. 30.92.

Youth Corrections Series for Youth - Men - This engaging DVD series targeted for young men (not women) addresses the challenges today's youth face and empowers them to make better decisions. Featuring the insights of former inmates, teachers, counselors, and people who work in the juvenile justice system, this series provides a unique perspective on what youth can do to build a support network, live healthy, and achieve success in school and in life. corrections, ex-offenders. Justice System Age Group Juvenile. Order Code: JD5564, Price 695.00. You can also order items separately please go to product page for this information.

Prerelease Corrections Package - For Men Or Women - This complete career package helps ex-offender assess their interests and skill and much more. Adult Correction Package for men or women. Workbooks. You get 2 packages (20 copies) of Quick Job Search booklet (J3308) , 1 packages (25 copies) of Career Exploration Inventory (JA2964) , 1 packages (25 copies) of Barriers to Employment Success Inventory (JA4451), 1 Count Down to Freedom for Woman or Men Series depending which version you want. 1 O*NET. Men Version DVD ONLY Order Code: M-JD4918-PKG, price 884.67. Women Version DVD ONLY Order Code: M-JD5052-PKG, price 884.67.

Count down to Freedom for Men - Prerelease and Afterward - This empowering set of videos helps reduce recidivism and takes offenders step-by-step through the transition from incarceration to community integration. Candid interviews with professionals and ex-offenders offer a unique perspective on what offenders should expect to face throughout their journey from incarceration back into society. Offenders learn what steps to take prior to their release, what actions are essential to a smooth and successful transition, how to prevent relapses, overcome barriers, and more. Corrections. Please go to product page click on title to go there for prices and products codes. Six Videos DVD - JD4918- Count Down to Freedom Video Series for Men Ex-Offenders 6 Videos. Price 695.00 DVD Version. You can order these videos separately as well, please go to product page to get these order codes. Price for individual DVD is 129.00. Video Clips on line.

Count down to Freedom for Women Series - Prerelease Program - This empowering set of videos helps reduce recidivism and takes offenders step-by-step through the transition from incarceration to community integration. Candid interviews with professionals and ex-offenders offer a unique perspective on what offenders should expect to face throughout their journey from incarceration back into society. Offenders learn what steps to take prior to their release, what actions are essential to a smooth and successful transition, how to prevent relapses, overcome barriers, and more. Corrections. Order Code: DVD - JD5052- Count Down to Freedom Video Series for Women Ex-Offenders 6 Videos. Price 695.00.

Living Free Video - Inspiring Ex-offenders to Overcome Career and Life Barriers and Find Success - VHS and DVD versions. This video features four ex-offenders who have made great strides in their personal life. These individuals share their stories about their first experiences after release, how they overcame barriers such as transportation and finding employment, and how they dealt with the pressures of society. They talk about the importance of developing positive relationships and the role of family in their lives. Living Free also includes a group discussion of ex-offenders who share some of the things they've done to turn their lives around. Order Code; DVD Living FREE - JD3706, Price 149.00.

Offender Reintegration Scale - This unique self-scoring assessment identifies the challenges offenders will face upon release and reentry into society. It measures barriers in the following categories: Basic Needs, Job Search, Family Concerns, Life Skills, and Career Development. With this tool, counselors and administrators can quickly identify their clients major concerns. Assessment corrections. Order Code JA4727. 25 assessments per pack. 41.95. 10+ quantity discounts.

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